



Freetown, Sierra Leone

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www.girlsempowermentsummitsl.org

Role description

Job title	Trustee
Salary	Unremunerated/ voluntary
Duration of role	3 years, renewable for two terms
Time Commitment	<p>A board meeting takes place every month. In addition, depending on the nature of your position on the board, you may have some additional subcommittee or other support meetings.</p> <p>Time should also be allotted to review draft minutes and board related papers (approx. 9 hours a month)</p>

Role purpose and context	<p>The board of trustees sets the strategic direction for GESL to achieve our vision to nurture and enhance the leadership skills of young girls to become effective advocates & social change agents in their communities.</p>
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Key duties and responsibilities
<p>GESL trustees must ensure compliance with relevant charity related laws:</p> <ul style="list-style-type: none"> • Ensure GESL <ol style="list-style-type: none"> a) Complies with relevant governance laws relating to Financial Management in GESL's areas of operation. b) Reports diligently and accurately to all funding partners. c) Pursues its objectives as defined by the organisation's mission. d) Uses its resources to further the delivery of its objectives and strategic vision. e) Has effective and efficient administration. f) Is financially stable. • Safeguard the values, integrity and reputation of GESL. • Protect and ensure sound management of GESL's property and resources. • Contribute actively the board of trustees by providing strategic insights working together with other trustees to set clear targets and evaluate the organisation's performance against these agreed targets.

- Monitor the performance of the Executive Director and leadership team as required and appropriate.

All trustees have the following responsibilities:

- Read all board papers
- Attend board meetings, engaging fully and offering thoughts and scrutiny
- Offer advise in relevant areas of expertise
- Monitor GESL’s performance against its strategic objectives and agreed organisational strategy
- Provide close technical support and guidance and assistance to help aid GESL’s performance where possible
- Support in fundraising efforts (board contributions or partner introductions)

Person specification

- Prior non-executive board or charitable trustee experience in desirable
- Professional expertise/ knowledge in fundraising, monitoring and evaluation, organisational growth and expansion are especially welcome
- Demonstratable commitment to girls’ empowerment and equality and a willingness to support feminist leadership.

Benefits

- Opportunity to impact the lives of girls in Africa
- Exposure to an expansive network and community of practitioners, professionals and philanthropists supporting girls work in Africa
- Opportunity to learn within a growing organization and first-hand knowledge on girls work